SATI POLY PLAST LIMITED

(Formerly Known as Sati Poly Plast Private Limited)
CIN: U82920BR1999PLC008904
Registered office: D.N.SINGH ROAD, Holding No.2, Jain Mandir Road, Marwari Tola Lane, Bhagalpur-812002(Bihar)
Corporate Office: Unit IS 1801, Urbtech Trade Center, Sector-132, Noida-201304 (U.P)
E-mail ID: satipolyplast1@gmail.com, **Website:** www.satipolyplast.in **Contact No.:**9811511189

Notice of Board Meeting

Notice is hereby given that 2nd meeting of the Board of Directors of Sati Poly Plast Limited for F.Y. 2025-26 will be held on Friday, 30th day of May, 2025 at 3:00 P.M. at the Corporate Office of the Company situated at Unit IS 1801, Urbtech Trade Center, Noida- 201304, Uttar Pradesh. The meeting can be attended through video conferencing also link of which will be provided.

The Agenda of the business to be transacted at the meeting is enclosed herewith. You are requested to make it convenient to attend the meeting.

For Sati Poly Plast Limited

AKANKSHA JAIN
Digitally signed by AKANKSHA JAIN
Date: 2025.05.23 21:37:30 +05'30'

Akanksha Jain
(Company Secretary)

Date: 23.05.2025
Place: Noida

SATI POLY PLAST LIMITED
BOARD MEETING AGENDA

Meeting Date : 30^{th} May, 2025
Location : Unit IS 1801, Urbtech Trade Center, Noida- 201304, Uttar Pradesh

Commencement Time : 3:00 P.M

AGENDA ITEMS		
Particulars	**Annexure**	**Page No**
I. Meeting Opening		
1) To appoint Chairman of the meeting; Mr. Balmukund Jhunjhunwala shall take the chair and shall be welcomed by the members of the Board. Chairman will confirm the presence of quorum of the meeting. **2) To grant leave of absence, if any;** Leave of absence may be granted to those Directors who are not present in the meeting **3) Confirmation of Quorum** Quorum shall be confirmed at the board meeting. **4) To take note of the minutes of the Previous Meeting of the Board and confirmation regarding the same.** Minutes of previous board meeting dated 14.05.2025 for the year 2025-26 which was circulated amongst the director of the company and shall be placed in the meeting for confirmation.		
II. Operational Matters		

AGENDA ITEMS		
Particulars	**Annexure**	**Page No**
5) To consider and approve audited financial results of the Company for the half year/year ended on 31st March, 2025; **6) Appointment of Secretarial Auditor for five years commencing from 2025-26 till 2029-30** The Chairman shall discuss with the Board regarding appointment of secretarial auditor for conducting the secretarial audit of the Company for five years commencing from the F.Y. 2025-26 till 2029-30 subject to approval of members in the ensuing general meeting. In this regard, **Dhirendra Tripathi & Associates**, Company Secretaries, bearing COP No. 24927 and having office at Office No. 502, Laxmi Tower, Azadpur Commercial complex, Behind Akash Cinema, Delhi-110033 shall be appointed subject to the approval of members in the ensuing General Meeting. **7) Appointment of Cost Auditor for F.Y. 2025-26** The Chairman shall discuss with the Board regarding appointment of cost auditor for conducting cost audit of the Company for F.Y. 2025-26 subject to ratification of fees by members in the ensuing general meeting. In this regard, **SOURAB JAIN & CO.**, **Cost Accountants, FRN: 102649** shall be appointed as the cost auditor of the Company for F.Y. 2025-26.		
III. Matters to be discussed with permission **8)** To discuss any other item with permission of the Chair, excepting those requiring proper notice.		
IV. Meeting Conclusion 9) Meeting close.		

For Sati Poly Plast Limited

AKANKSHA JAIN Digitally signed by AKANKSHA JAIN Date: 2025.05.23 21:37:57 +05'30'

Akanksha Jain
(Company Secretary)

Date: 30.05.2025
Place: Noida