SATI POLY PLAST LIMITED
(Formerly Known as Sati Poly Plast Private Limited)
CIN: U82920BR1999PLC008904
Registered office: D.N. SINGH ROAD, Holding No.2, Jain Mandir Road, Marwari Tola Lane, Bhagalpur-812002(Bihar)
Corporate Office: Unit IS 1801, Urbtech Trade Center, Sector-132, Noida-201305 (U.P)
E-mail ID: satipolyplast1@gmail.com, **Website:** www.satipolyplast.in **Contact No.:**9811511189

Notice of 3rd Board Meeting

Shorter Notice is hereby given that 3rd meeting of the Board of Directors of Sati Poly Plast Limited for F.Y. 2025-26 will be held on Saturday, 06th day of September, 2025 at 3:00 P.M. at the Corporate Office of the Company situated at Unit IS 1801, Urbtech Trade Center, Noida- 201304, Uttar Pradesh. The meeting can be attended through video conferencing also link of which will be provided.

The Agenda of the business to be transacted at the meeting is enclosed herewith. You are requested to make it convenient to attend the meeting.

For Sati Poly Plast Limited

AKANKSHA JAIN Digitally signed by AKANKSHA JAIN Date: 2025.09.01 15:33:58 +05'30'

Akanksha Jain
(Company Secretary)

Date: 01.09.2025
Place: Noida

SATI POLY PLAST LIMITED
BOARD MEETING AGENDA

Meeting Date : 06th September, 2025
Location : Unit IS 1801, Urbtech Trade Center, Noida- 201304, Uttar Pradesh

Commencement Time : 3:00 P.M

AGENDA ITEMS		
Particulars	**Annexure**	**Page No**
I. Meeting Opening		
1) To appoint Chairman of the meeting; Mr. Balmukund Jhunjhunwala shall take the chair and shall be welcomed by the members of the Board. Chairman will confirm the presence of quorum of the meeting. **2) To grant leave of absence, if any;** Leave of absence may be granted to those Directors who are not present in the meeting **3) Confirmation of Quorum** Quorum shall be confirmed at the board meeting. **4) To take note of the minutes of the Previous Meeting of the Board and confirmation regarding the same.** Minutes of previous board meeting dated 30.05.2025 for the year 2025-26 which was circulated amongst the director of the company and shall be placed in the meeting for confirmation.		
II. Operational Matters		

AGENDA ITEMS		
Particulars	**Annexure**	**Page No**
5) To consider and approve Annual Report including Board Report for the year ended on 31st March, 2025; **6) To consider and approve the notice of 26th AGM of the Company for F.Y. 2024-25;** **7) To take note of resignation of Ms. Aanchal Choudhary as Chief Financial Officer (CFO) of the Company;** **8) To consider and approve appointment of scrutiniser for the upcoming AGM of the Company** The Chairman shall discuss with the Board regarding appointment of M/s **Dhirendra Tripathi & Associates**, Company Secretaries, bearing COP No. 24927 as scrutinizer for the upcoming AGM of the Company. **9) To consider regularisation of Ms. Gunjan Agarwal as Non-Executive Independent Director of the Company for first term of 5 years** **10) To consider and approve shifting of registered office of the Company from the State of Bihar to NCT of Delhi;**		
III. Matters to be discussed with permission **11)** To discuss any other item with permission of the Chair, excepting those requiring proper notice.		
IV. Meeting Conclusion 12) Meeting close.		

For Sati Poly Plast Limited

AKANKSHA JAIN
Digitally signed by AKANKSHA JAIN
Date: 2025.09.01 15:34:27 +05'30'

Akanksha Jain
(Company Secretary)

Date: 01.09.2025
Place: Noida